

**Longdon, Queenhill and Holdfast Parish Council - Meeting of the Council**

**The Parish Council meeting will be held on Monday 8<sup>th</sup> January 2018, at 7.30pm at the Village Hall, Longdon.**

The Public and Press are cordially invited to be present.

Signed: *Miss. H Robinson* (Clerk) Dated: 3rd January 2018

**Agenda**

1. **Welcome and apologies for absence** (and to approve reasons for absence).
2. **Declarations of Interest:**
3. **Dispensation:** To consider any requests for the Council to grant a dispensation from members who have declared an interest but wish to stay in the meeting during that time to aid discussion/speak/ vote.
4. **Joint Neighbourhood Development Plan** – Neil Baldwin, Upton Town Council
5. **To receive reports from County and District Cllrs**
6. **To approve the Minutes** of the Parish Council Meeting on 6<sup>th</sup> November 2017.

**The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

7. **Finance Working Group** – Meeting report and recommendations
8. **Planning Matters:** MHDC planning consultations and outstanding matters. To note:
  - a) **Enforcement Appeal Ref: ENF/17/0059/A** Without planning permission, the material change of use of the Land from equestrian to the permanent siting of a caravan for the purpose of residential accommodation together with use of the Land as domestic and leisure garden. Location: Land at Church End Court, Queenhill,
  - b) **Planning Application Consultation 17/01722/FUL** Hill Court Farm, Roberts End Lane, Forthampton. Conversion of an unused attached single storey barn to form additional living accommodation, to an existing residential barn conversion
9. **General Data Protection Regulations** – Update and to consider action to be taken.
10. **To consider correspondence received**
  - a) County Council Public notice: temporary closure to Bear Lane to facilitate broadband installation.
  - b) Invite from South Worcs Rural Communities Programme for a Village Health Check.
  - c) Request for Churchyard maintenance grants: Longdon St Mary/Queenhill St Nicholas.
11. **Administration:**
  - (a) Parish Lengthsman – work schedule for January and February
  - (b) Refurbed VAS unit – consider actions to put it into use with Bushley PC.
  - (c) Adverse weather – snow/gritting issues to be considered.
  - (d) Update on road drainage at Buckbury.
  - (e) Issue of blocked bridleway at Roberts End.
  - (f) Update on policy reviews: Standing Orders/FOI Publication Scheme/Media Protocol.
  - (g) Update on Parish Councillor Vacancies
  - (h) Telephone Box: receive an update and consider any matters arising.
  - (i) Broadband - receive an update and consider any matters arising
  - (J) Play equipment – to consider purchase of additional item/s
  - (K) Village Hall Car Park grant – receive an update and consider any matters arising

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12. **Parish Council Precept** – to consider and agree request to MHDC.
13. **Accounts and Financial Matters:** To consider and approve payment of accounts and bank reconciliation presented and any other financial matters
14. **Future Meetings to be agreed for 2018** – Parish Council and Annual Parish Meeting – 14<sup>th</sup> May, 2<sup>nd</sup> July, 3<sup>rd</sup> September and 5<sup>th</sup> November.

Next meeting is 5<sup>th</sup> March at 7:30pm at the Village hall, Longdon.