

Longdon, Queenhill and Holdfast Parish Council - Meeting of the Council

To: Longdon, Queenhill and Holdfast Parish Council
You are duly summoned/required to attend the meeting of the Parish Council to be held at 7:30pm on the 4th September 2017 at the Village Hall, Longdon.

Agenda

1. To receive a presentation on South Worcs Rural Communities Programme -
Claire Vaughan-Wood, Community Leadership & Engagement Officer, MHDC

2. Welcome and apologies for absence (and to approve reasons for absence).

3. Declarations of Interest:

- a) *Register of Interests*: Councillors must keep their register of interests up-to-date.
- b) To declare any *Disclosable Pecuniary Interests* in items on the agenda and their nature.
- c) To declare any *Other Disclosable Interests* in items on the agenda and their nature.
- d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interests which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.

4. Dispensation:

- (a) To consider any requests for the Council to grant a dispensation from members who have declared an interest but wish to stay in the meeting during that time to aid discussion/speak/ vote.
- (b) To review current dispensations for Cllrs M. Taylor and J. Beswick.

5. To receive reports from County and District Cllrs

6. To approve the Minutes of the Parish Council Meeting on 3rd July 2017.

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

7. Finance Group – meeting report

- (a) To receive a recommendation from the Finance Group in respect of overtime payment for the Clerk - *To request this item be discussed in Confidential Session without the Clerk present.*

8. Planning Matters: MHDC planning consultations and outstanding matters

9. To consider the adoption of the Draft Risk Assessment and to assign roles to complete actions.

10. Administration:

- (a) Parish Lengthsman – update and to consider contract renewal.
- (b) To receive an update on the Council's insurance with Aon
- (c) To receive an update on policy reviews – Financial Regulations, Standing Orders, FOI Publication Scheme and Press/Media Protocol.
- (d) Village Green play equipment
- (e) VAS unit
- (f) Refurbishment of notice boards.
- (g) Telephone Box: receive an update and consider any matters arising.

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- (h) Broadband - receive an update and consider any matters arising
- (i) Relationship with Village Hall and car park grant

11. Accounts and Financial Matters: To consider and approve payment of accounts and bank reconciliation presented and any other financial matters

12. Future Meetings: The next meeting is the 6th November 2017 at 7:30pm at the Village hall, Longdon.