

# Longdon, Queenhill & Holdfast Parish Council

You are hereby summonsed to attend an extraordinary meeting of the Parish Council on **Monday 20th June 2016 at 7.30 pm at the Village Hall Longdon**. The business to be transacted is set out in the Agenda below. **Members of the public are invited to attend and may briefly address Council at the Chairman's discretion.** (3 minutes maximum)

## Agenda.

- (1) **Apologies for Absence & Declarations of Interest:** To receive any apologies, including interests already declared to the Monitoring Officer under the Code of Conduct requirements and any on-going dispensation requests. (1 min).
- (2) **Adoption of Minutes:** Council will be asked to agree the minutes of the Annual Meeting of the Parish Council held on Monday 9<sup>th</sup> May 2016. (2 mins) .
- (3) **Council Reports:** Brief reports to bring Council fully up to date may be provided at the Chairman's discretion, including any update in respect of The Hunters Inn noise nuisance, Bushley 'Almanacs' initiative, the Website and Office/IT requirements. (10 mins)
- (4) **Reports from County and District Councillors:**
  - (a) District and County Councillors may give a brief report, and update the Council on District and County Council matters. (5 mins)
- (5) **Planning Matters:**
  - (a) MHDC planning consultations and outstanding matters. Cllr.Mansbridge) (10 mins)
- (6) **Administration and Information:**
  - (a) The Clerk will inform Members of all important matters and correspondence, which will be available for Member's inspection at the end of the meeting,
  - (b) Lengthsman Scheme and local environment update; to include the VAS location programme and any additional unit provision.
  - (c) To receive the latest electricity account for two street lights.
  - (d) Consider an update in respect of the Survey Flyer and Neighbourhood Plan.
  - (e) To address future meeting venues with payment on a hourly basis and to agree the search for a Parish Office at a later date.
  - (f) To note that we have no budget to pay a grant to village hall for the lost Hall-tables
  - (g) Install a litter bin on Village Green at Parish Council cost.
  - (h) To consider the purchase of the Bear Lane telephone box for one pound
  - (i) To agree a process for better admin management of the village green.
  - (j) To consider co-option of any nominated person/s to fill the three casual vacancies.
- (7) **Accounts and Financial Matters:**
  - (a) To consider payment of accounts presented and any other financial matters.
  - (b) Internal auditor's audit report and consider authorising submission of the Annual Return to District Audit.
  - (c) To establish and agree Bank signatory mandates as required.
- (8) **Date of Next Meeting.**

**Provisionally:** Monday 1st August 2016, subject to any need for Working Party or Interim Parish Council meetings. (5mins)