

**Section 2 – Accounting Statement 2016-2017 –Longdon Queenhill & Holdfast Parish  
Council WRC095**

<b>Box on Section 2 Accounting Statements</b>	<b>(a) 2016 £</b>	<b>(b) 2017 £</b>	<b>(c) Variance In £</b>	<b>(d)Variance Divided by 2016 figures 100 %</b>	<b>Explanation required Less than £250 or more than 15%</b>
<b>Box 1 -</b> Balances brought forward	12149	15410	3261	26%	Yes
<b>Box 2 –</b> Precept or Rates and Levies	10167	10763	596	6%	No
<b>Box 3</b> Total other receipts	3971	7182	+3211	81%	Yes
<b>Box 4 – Staff Costs</b>	5817	4451	-1366	23%	YES
<b>Box 5 – Loan Interest/capital repayments</b>	NIL	NIL	NIL	NIL	NIL
<b>Box 6 – all other payments</b>	5060	11124	+6064	120%	YES
<b>Box 9 - Total fixed assets plus long-term investments and assets</b>	29350	36032	+6682	23%	YES
<b>Box 10 -Total borrowings</b>	NIL	NIL	NIL	NIL	NO

### Explanations for Significant Variances

Longdon, Queenhill & Holdfast Parish Council WRC095		
BOX No.	1 – balances brought forward	£
(b) figure in 2017 column		15410
(a) Figure in 2016 column		12149
(d) total variance (plus or minus)		+3261

Reasons	Amount £
Reason 1.	Grant for IT and website to meet Transparency code requirements - £2440
Reason 2.	

(e) Total amount of £ explained	£2440
(f) unexplained amount £ total variance at (d-e)	£821
Unexplained as % of 2016 figure (must be below 15%)	7%
Confirm unexplained amount is less than 15% of 2016 figure Yes- explained No – provide further explanations	Yes

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BOX No.	<b>3 – Total Other Receipts</b>	£
(b) figure in 2017 column		7182
(b) Figure in 2016 column		3971
(d) total variance (plus or minus)		+3211

Reasons	Amount £
Reason 1.	Received a ward budget grant for play equipment for village green for £500.
Reason 2.	Longdon Village Green Committee gave the council a grant of £3341.82 for play equipment.

(e) Total amount of £ explained	£3841.82.
(f) unexplained amount £ total variance at (d-e)	£0
Unexplained as % of 2016 figure (must be below 15%)	%0
Confirm unexplained amount is less than 15% of 2016 figure Yes- explained No – provide further explanations	Yes

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BOX No.	<b>4 - Staff Costs</b>	£
	(b) figure in 2017 column	4451
	(a) Figure in 2016 column	5817
	(d) total variance (plus or minus)	-1366

Reasons	Amount £
Reason 1.	The previous Clerk retired early on in the year so fewer salary/PAYE payments were made and a new permanent Clerk had her first salary payment after the 2016-17 financial year had ended.

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BOX No.	<b>6 – All other payments</b>	£
(b) figure in 2017 column		11124
(a) Figure in 2016 column		5060
(d) total variance (plus or minus)		+6064

Reasons	Amount £
Reason 1.	Play park equipment was purchased in two instalments of £2991 so in total was £5982
Reason 2.	A grant was given to the Village Hall for £275

(e) Total amount of £ explained	£6257
(f) unexplained amount £ total variance at (d-e)	£0
Unexplained as % of 2016 figure (must be below 15%)	0%
Confirm unexplained amount is less than 15% of 2016 figure Yes- explained No – provide further explanations	Yes

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BOX No.	<b>9 – Total fixed assets plus long term investments and assets</b>	£
(b) figure in 2017 column		36032
(a) Figure in 2016 column		29350
(d) total variance (plus or minus)		+6682

Reasons	Amount £
Reason 1.	Purchased play equipment at a value of £5982 as an additional asset.
Reason 2.	An additional 2 litter bins were purchased at £200 in total.
Reason 3.	A vehicle activated sign at £500.

(e) Total amount of £ explained	£6682
(f) unexplained amount £ total variance at (d-e)	£0
Unexplained as % of 2016 figure (must be below 15%)	0%
Confirm unexplained amount is less than 15% of 2016 figure Yes- explained No – provide further explanations	Yes

EXPLANATION SECTION 4 INTERNAL AUDIT REPORT.

Conclusion (A to K)	Explanation for “No” or “Not covered”
E	Issue with missing risk register when new Clerk came into post. A working party has been set up to establish a register forthwith.
F	No petty cash is held by the Council. Any payments made in cash by the Clerk are refunded on a regular basis

RESERVES

Amount held 31.03.17 - £17780.36	Purpose of reserve
Earmarked reserves	£2400 transparency code requirements for IT.
Unearmarked reserves	£ 15340 (Includes precept of £10763)