

Longdon, Queenhill & Holdfast Parish Council

Councillors are hereby summonsed to attend a meeting of the Parish Council on **Monday 20th March 2017 at 7.30 pm at the Village Hall, Longdon.** The business to be transacted is set out in the Agenda below. **Members of the public are invited to attend and may briefly address Council at the Chairman's discretion.**

Agenda

- (1) **Meeting status:** The Chairman to introduce our new Clerk, Ms Hazel Robinson and to affirm her appointment as Proper Officer in preparing and circulating the Notice, Summons and Agenda for future meetings and in recording the minutes of this meeting.
- (2) **Apologies for Absence & Declarations of Interest:** Receive any apologies and relevant declarations of interest, including interests already declared to the Monitoring Officer under the Code of Conduct requirements and any on-going dispensation requests.
- (3) **Adoption of Minutes:** Agree the minutes of the Meeting of the Parish Council held on Monday 9th January 2017.
- (4) **Reports from County and District Councillors:**
 - (a) Councillor Mrs Behan may give a brief report, and update the Council on District Council matters.
 - (b) County Councillor Mr T Wells may give a brief report, and update the Council on County Council matters.
- (5) **Planning Matters:**
MHDC planning consultations and outstanding matters. (Cllr.Mansbridge)
- (6) **Administration:**
 - (a) Village Green play equipment
 - (b) VAS unit
 - (c) To agree grievance and disciplinary procedures for the post of Clerk to the Council
 - (d) Lengthsman Scheme and local environment update
 - (e) Refurbishment of notice boards.
 - (f) The future of the school site/need for a neighbourhood plan
 - (g) Telephone Box: Receive an update and consider any matters arising.
 - (h) Broadband rollout: any update
 - (i) Relationship with Village Hall and future car park grant
- (12) **Accounts and Financial Matters:**
Consider payment of accounts presented and any other financial matters.
- (13) **Future Meetings:**
To set the dates for the coming year's meetings including:
Date of next meeting
Annual Parish Meeting and Annual Meeting of the Parish Council
Monday 8th May 2017 at 7.30pm