

# Longdon, Queenhill & Holdfast Parish Council

Councillors are hereby summonsed to attend a meeting of the Parish Council on **Monday 6th February 2017 at 8.30 pm at the Village Hall Longdon, following the public open meeting on Village Green play equipment at 7.30pm.** The business to be transacted is set out in the Agenda below. **Members of the public are invited to attend and may briefly address Council at the Chairman's discretion.**

## Agenda

- (1) **Secretary:** Appoint a Secretary to record the minutes of the meeting.
- (2) **Meeting status:** Affirm the actions of Cllr. J. Beswick as an unpaid temporary Proper Officer in preparing and circulating the Notice, Summons and Agenda for this meeting.
- (3) **Apologies for Absence & Declarations of Interest:** Receive any apologies and relevant declarations of interest, including interests already declared to the Monitoring Officer under the Code of Conduct requirements and any on-going dispensation requests.
- (4) **Adoption of Minutes:** Agree the minutes of the Meeting of the Parish Council held on Monday 9<sup>th</sup> January 2017.
- (5) **Reports from County and District Councillors:**
  - (a) Councillor Mrs Behan may give a brief report, and update the Council on District Council matters.
  - (b) County Councillor Mr T Wells may give a brief report, and update the Council on County Council matters.
- (6) **Planning Matters:**  
MHDC planning consultations and outstanding matters. (Cllr.Mansbridge)
- (7) **Recruitment of the new Clerk**
- (8) **Village Green play equipment:** Decision on choice of play equipment
- (9) **VAS unit** Decision on whether to purchase new unit in conjunction with Bushley PC, send the old one away for repair or both.
- (10) **Mineral Plan**
- (11) **Administration:**
  - (a) Lengthsman Scheme and local environment update
  - (b) Refurbishment of notice boards.
  - (c) The future of the school site/need for a neighbourhood plan
  - (d) Telephone Box: Receive an update and consider any matters arising.
  - (e) Broadband rollout: any update
- (12) **Accounts and Financial Matters:**  
Consider payment of accounts presented and any other financial matters.
- (13) **Future Meetings:**  
Consider who will administer Council meetings until such time as a new Clerk takes office.  
**Date of next meeting**