

Longdon, Queenhill & Holdfast Parish Council

Councillors are hereby summonsed to attend a meeting of the Parish Council on **Monday 9th January 2017 at 7.30 pm at the Village Hall Longdon**. The business to be transacted is set out in the Agenda below. **Members of the public are invited to attend and may briefly address Council at the Chairman's discretion.**

Agenda

- (1) **Secretary:** Appoint a Secretary to record the minutes of the meeting.
- (2) **Meeting status:** Affirm the actions of Cllr. J. Beswick as an unpaid temporary Proper Officer in preparing and circulating the Notice, Summons and Agenda for this meeting.
- (3) **Apologies for Absence & Declarations of Interest:** Receive any apologies and relevant declarations of interest, including interests already declared to the Monitoring Officer under the Code of Conduct requirements and any on-going dispensation requests.
- (4) **Adoption of Minutes:** Agree the minutes of the Meeting of the Parish Council held on Monday 19th December 2016.
- (5) **Reports from County and District Councillors:**
 - (a) Councillor Mrs Behan may give a brief report, and update the Council on District Council matters.
 - (b) County Councillor Mr T Wells may give a brief report, and update the Council on County Council matters.
- (6) **Planning Matters:**
 - (a) MHDC planning consultations and outstanding matters. (Cllr.Mansbridge)
- (7) **Telephone Box:** Receive an update and consider any matters arising.
- (8) **Village Green play equipment:** Discuss options prior to public meeting on Monday 6th February 2017 at 7.30pm.
- (9) **Administration:**
 - (a) Advertisement for a new Clerk to the Council.
 - (b) To consider co-option of any nominated person/s to fill the current casual vacancy
 - (c) Lengthsman Scheme and local environment update
 - (d) Refurbishment of notice boards.
- (10) **Accounts and Financial Matters:**

Consider payment of accounts presented and any other financial matters.
- (11) **Future Meetings:**

Consider who will administer Council meetings until such time as a new Clerk takes office.

Date of next meeting

Confirm the date of the next meeting, currently scheduled for 6th March 2017, subject to any need for Working Party or Interim Parish Council meetings.