

# Longdon, Queenhill & Holdfast Parish Council

Minutes of an extraordinary meeting of the Parish Council held on **Monday 20th June 2016** at **7.30 pm at the Village Hall Longdon**

**Present:** Chairman; Cllr. R. Thatcher; Cllrs Mrs. N. Inchbald, Mrs. J. Beswick, C. Taylor-Hall.

**In Attendance:** District Cllr. Mrs. B. Behan and members of the public.

**2516 Apologies for Absence & Declarations of Interest:** Council received apologies from Cllrs. B. Mansbridge and J. Unwin.

There were no declarations of interests.

**2616 Adoption of Minutes:** Council agreed and adopted the minutes of the Annual Meeting of the Parish Council held on Monday 9<sup>th</sup> May 2016.

**2716 Council Report:** Brief reports to bring Council fully up to date were provided in respect of The Hunters Inn and noise nuisance, the Bushley 'Almanacs' initiative, the Queenhill Loop Road problems, and speeding issues on Bear Lane.

**2816 Reports from County and District Councillors:**

Councillor Mrs Behan gave a brief report, and updated Council on District Council matters. This included reduced budgets affecting services at County Council level and forthcoming flood prevention initiative events beginning with Tenbury Wells. **(Better details of future local events can be provided by Councillor Mrs Behan).**

**2916 Planning Matters:**

No planning application consultation was available.

**3016 Administration:**

- (a) The Clerk informed Members of all important matters and correspondence, which was available for Member's inspection at the meeting,
- (b) The Lengthsman Scheme and local environment update; including the VAS location programme and additional unit provision, was deferred to a future working group meeting. It was confirmed that the Chairman was currently liaising with the Lengthsman on current road issues.
- (c) Council received the latest electricity account for two street lights and were concerned to note the administration charge. The Clerk was authorised to contact Harriet Baldwin MP. for guidance and opinion if necessary.
- (d) Council received a draft 'Survey' flyer from Cllr Mrs Inchbald as a pre-runner to consideration of a Neighbourhood Plan, Members to provide comments direct to Cllr Mrs Inchbald to enable finalisation and publication.
- (e) Council agreed that future meeting venues with payment on a hourly basis would be provided and that the provision of a Parish Office would be considered at a later date.
- (f) Council agreed that no Parish Council budget was available to pay any grant to the Village Hall Committee for missing tables. Cllr. Mrs. Beswick made note of this on behalf of the Village Hall Committee.
- (g) Council resolved to install a litter bin (one of those already purchased from Longdon St Mary's School) on or adjacent to the Village Green at Parish Council cost.
- (h) It was agreed that consideration for the purchase of the Bear Lane telephone box for one pound sterling will follow responses received from the Neighbourhood Plan flyer and a working party recommendation.
- (i) The Chairman agreed to consider proposals from a working party meeting for better administration and management of the Village Green and to agree the best usage of

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- funds already specifically raised for equipment thereon , by Mr. J. Franklin and team.
- (j) Council, having received two valid nominations for two of the three existing casual vacancies, unanimously agreed to co-opt both nominees (in attendance) following a proposal from Cllr Mrs Inchbald, seconded by Cllr C. Taylor-Hall. The two new co-opted Members were Mr W. Austin of Orchard Ridge, Longdon and Mr. G. Inchbald of Park View, Queenhill. The obligatory Acceptance of Office documents were duly signed and both new members were welcomed to the table by the Chairman. It was agreed that the necessary information packs would be provided to the new Members by CALC and the MHDC Returning Officer notified, with a request for two Obligatory Declaration of Registerable Interests forms.

## **3116 Accounts and Financial Matters:**

Payment of accounts presented was agreed as follows:

H. Ebrey, Maintenance & Lengthsman Inv: 106 & 188.80.....	£294.80
Longdon PCC, School room hire.....	£112.50
P. Middlebrough, internal audit.....	£130.00
DCK Beavers, PAYE A/cs.....	£ 30.00

- 3216** Council received the internal auditor's annual report and authorised the Clerk to proceed with the submission of the Annual Return to District Audit and to comply with the Transparency Guidance by publishing this information on the Web Site; proposed by Cllr Mrs. Inchbald, seconded by Cllr Taylor-Hall and unanimously agreed.

- 3316** The Clerk referred briefly to his request and receipt of mandate forms from Lloyds Bank to enable the Chairman to establish and agree Bank signatories asap.

## **3416 Urgent Items:**

Overhanging hedges on the Queenhill Loop Road causing serious concerns were reported for the attention of the Lengthsman via the Clerk. The condition of the four parish notice boards was also agreed to need an inspection and a report by Cllr G. Inchbald and the Lengthsman.

## **3516 Date of Next Ordinary Meeting.**

**Provisionally:** Monday 8<sup>th</sup> August 2016, and a Working Party on Tuesday July 12<sup>th</sup> at the Chairman's address (Hillend Court Farm) as verbally agreed.